



**RCMAS**  
RAJAGIRI COLLEGE OF MANAGEMENT &  
APPLIED SCIENCES

## Criterion IV

### Infrastructure and Learning Resources

## RAJAGIRI COLLEGE OF MANAGEMENT AND APPLIED SCIENCES

RAJAGIRI VALLEY P.O, KAKKANAD, KERALA 682039

An ISO 9001 : 2015 Certified Institution

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE

**4.3**

### IT Infrastructure

**4.3.1**

#### Annual Maintenance Contract

Submitted to



Sl. No.	Particulars	Year
1	Annual Maintenance Contract for Computers	2019 - 2020
2	Annual Maintenance Contract for Computers	2020 - 2021
3	Annual Maintenance Contract for Computers	2021 - 2022
4	Annual Maintenance Contract for Printer	2024



**PRINCIPAL**

Rajagiri College of Management & Applied Sciences

Rajagiri Valley. P. O., Kakkannad - 682 039



**mediasys**  
Bringing IT Altogether

Media Village Kurisummood PO, Changanassery, Kerala Pin: 686 104  
Tel: 0481 2729070, 9349895888. E-mail: mvmediasys@gmail.com



**PREPAID CONTRACT**

Sub : Contract terms & conditions regarding AMC for computer systems.

Sir,

1. Annual Service charge of Rs. 375000/- for 150 computers or 2500/- per PC.
2. The annual maintenance charges are payable Half yearly advance before the commencement of Annual Maintenance Contract (AMC) by cheques favoring MEDIASYS and as for the service charge payment will be made either in cash or cheques favoring MEDIASYS within 15 days of receipt of bill.
3. This contract is valid for a period of one year from 1st April 2019 to March 2020
4. The AMC covers the following :
  - (a) Five preventive maintenance visits/calls a month on call only, and
  - (b) A service charge of Rs. 350 (Rupees three hundred and fifty only) for any extra visit.
5. Payment of the Annual Service will be made in advance by cheque favoring MEDIASYS and as for the service charge payment will be made either in cash or cheque favoring within 15 days of receipt of bill.
6. This contract is valid for a period of 12 months. Payment to be made in advance.
7. The contract includes software maintenance and hardware maintenance. It however does not include hardware repair/replacement. Cost of any hardware replacement and / or repaired will have to be borne by the client.
8. The contract also includes installation of software's packages and hardware provided by the client and seeing that all devices such as printers, modem and network connected to it are in working condition. Printer / UPS servicing is NOT covered under this contract.
9. In case of hard disk crash/virus/other hardware problems due to due to natural causes, we accept no liability against the same as it is unforeseen and unavoidable. We will however take measures to prevent the same and will rectify the problem in the scheduled visit or extra visit. However, whilst repairs are being undertaken, MEDIASYS will not be liable to provide any standby part. Any costs, so incurred shall be borne by the customer.

Accepted on behalf of Customer

Accepted on behalf of Mediasys



*[Signature]*

Managed by Archdiocese of changanassery

**Annual Maintenance Contract for Computers, 2019 - 2020**



*[Signature]*  
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**Annual Maintenance Contract for Computers, 2020 - 2021**



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**Annual Maintenance Contract for Computers, 2021 - 2022**



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**AGREEMENT FOR MAINTENANCE OF EQUIPMENT**

Name & Address of Customer: Rajagiri College of Management & Applied Science, Kakkanad, Ernakulam  
Agreement No: QSS/AMC/2408  
Date: 21/06/2024  
Commencement Date: 01/07/2024

Exam Hall -  
Store -

Equipment S No	Product	Model/ S No	Qty	Annual Maintenance Charges in Rs (Including Taxes)	Total Charges in Rs Payable in Advance
41942347	MFD	RISO CV 3230	1	Rs.6962.00	Rs.13924.00
9E002152	MFD	SHARP DX 2500	1	RS.6962.00	

This Agreement is between the Customer (named above), who desires the Equipment (specified above) to be maintained, And, **Quad Star Solutions** who agrees to maintain the equipment on the terms and condition hereinafter mentioned:

- I. This agreement shall remain in force for a period of 12 months from the commencement date indicated above. There after, this Agreement shall be automatically renewed at the end of every 12 month Period ( here in after called the stated period), subject of course to the customer promptly paying **Quad Star Solutions** (before the end of the stated period) the prevailing maintenance service charges against a Performa Estimate submitted by **Quad Star Solutions**.
- II. The charges specified above are those CURRENTLY in effect and subject to ESCALATION each year. Any taxes/ government levies are in addition to these charges.
- III. **Quad Star Solutions** shall provide once in three months reckoned from the commencement of this Agreement "preventive Maintenance" service in addition to any attention required by reported breakdowns of the machine.
- IV. The customer shall arrange to procure spare parts and consumables as recommended/supplied by the Company at an additional cost. Necessary guidance in this regard shall be provided by **Quad Star Solutions** authorised personnel.
- V. In the event of major repair necessitating removal of the machine to **Quad Star Solutions** service centre, the customer shall pay all transportation, handling and associated costs involved.
- VI. Except where otherwise specified in this Agreement, the responsibilities of **Quad Star Solutions** shall cease if this machine is damaged or malfunction as a result of
  - (a) Any examination of, or adjustment or interference to the machine by any person other than an Authorised Technical Representative of **Quad Star Solutions**.
  - (b) The customer using any consumables or spare parts other than those recommended/supplied by **Quad Star Solutions**.
- VII. Every effort will be made by **Quad Star Solutions** to render prompt and effective service, but **Quad Star Solutions** does not assume any liability for damage or loss caused by delays or during rendering of maintenance service for any reason whatever or due to occurrence of any event beyond the control of **Quad Star Solutions**.
- VIII. This Agreement may be terminated by either party giving notice of such intention in writing at least two months in advance.

ACCEPTED ON BEHALF OF CUSTOMER

ACCEPTED ON BEHALF OF QUAD STAR SOLUTIONS

Signature with Stamp  
Name: Fr M Ather Vattadom  
Designation: Director  
Date: 24/06/2024

Signature with Stamp  
Name: Siju Jose  
Designation:  
Date: 21/06/2024



**Annual Maintenance Contract for Printer, 2024**

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