Criterion VI

Governance, Leadership and Management

RAJAGIRI COLLEGE OF MANAGEMENT AND APPLIED SCIENCES

RAJAGIRI VALLEY P.O, KAKKANAD, KERALA 682039

An ISO 9001 : 2015 Certified Institution

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE

RCMAS
RAJAGIRI COLLEGE OF MANAGEMENT & APPLIED SCIENCES

6.5

Internal Quality Assurance System

Quality Assurance Initiatives of the Institution

6.5.2

Academic and Administrative Audit

Action Taken Report 2019-2020

Submitted to

NAAC
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Academic Administrative Audit 2019-20

Action Taken Report

Criteria	Observations and Suggestions	Action Taken Report
Curricular Aspects	• There is a need for a structured process for incorporating feedback from faculty, industry experts and alumni, which has positively influence upon curriculum. • Introduce a variety of assessment methods like exams, projects, and presentations instead of traditional exams, which may not fully assess students' practical skills. • Faculty development workshops and use of guest lecturers from industry can be adoptable as best practices. • Increase the integration of practical and experiential learning components.	• College council has decided to develop and implement a diverse assessment framework incorporating exams, projects, presentations, case studies, and practical assignments. • Will be inviting industry experts and guest lecturers to conduct sessions, provide insights, and share real-world experiences with faculty and students. • Opportunities will be created for students to engage in real-world problem-solving and application of theoretical knowledge.
Teaching-Learning and Evaluation	• There is a growing use of technology, including digital resources and online learning platforms. Some faculty members actively integrate these tools, while others rely more on traditional approaches. • Encourage and support faculty in adopting innovative and technology-enhanced teaching methods. • Increase participation in	• Departments are planning to facilitate peer learning groups where faculty can collaborate on integrating technology and innovative methods into their teaching. • Established a system for monitoring the implementation of active learning strategies and assessing their impact on student engagement.

	professional development programs through targeted and relevant training sessions.	• Created a comprehensive calendar of professional development programs, including targeted and relevant training sessions based on faculty needs.
Research, Consultancy and Extension	• Increase efforts to secure consultancy projects and partnerships with industry to diversify revenue streams. • Strengthen extension activities by increasing collaboration with external stakeholders and exploring new areas of community engagement.	• Departments have decided to engage in new areas of community engagement, such as health initiatives, environmental sustainability projects, and educational outreach programs. • Will be regularly assessing the impact of extension activities and collaborations to ensure effectiveness and identify areas for improvement.
Infrastructure and Learning Resources	• Upgrade all classrooms to smart classrooms to enhance teaching and learning experiences. • Ensure that all laboratories are equipped with the latest technology and instruments. • Increase the collection of e-books and online journals to provide wider access to digital resources. • Regular maintenance and updating of infrastructure to ensure safety and usability.	• Upgradation of all classrooms with smart technologies, including interactive screens, projectors and high-speed internet connectivity is in progress. • Expanded subscriptions to leading academic databases and digital libraries to provide access to a wide range of online resources. • Safety inspections to identify and address potential hazards or issues promptly are in progress.
Student Support and Progression	• Strengthen partnerships with industries for better internship and job opportunities. • Increase awareness and accessibility of counseling services. • Regularly update and diversify the topics of workshops and seminars to meet current trends and student needs.	• Expanding and diversifying internship programs through strengthened partnerships, providing students with a broader range of opportunities. • Enhancing job placement services by working closely with industry partners to create job opportunities for graduates.

		• Ensuring that workshop and seminar topics are regularly updated to reflect current trends, industry developments, and student interests.
Governance, Leadership and Management	• Ensure all institutional activities align with the vision and mission. • Continue to expand leadership development programs. • Increase financial transparency and stakeholder involvement in budgeting processes. • Develop a comprehensive policy framework to guide governance and management practices.	• Conducting a comprehensive review of all institutional activities to ensure alignment with the vision and mission of the institution. • Developing and implementing a comprehensive policy framework to guide governance and management practices across the institution. • Documentation of all relevant policies and procedures to ensure clarity and consistency in governance and management practices is in progress.
Innovations and Best Practices	• Develop a strategic plan for innovations and best practices with specific goals and timelines. • Allocate resources effectively to support innovative practices and best practices.	• Creating a detailed timeline for the implementation of the strategic plan, including milestones and deadlines for achieving specific goals. • Strategic plan preparation is in progress

Mr. Joby Jacob

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