



Academic and Administrative Audit 2023-24

Action Taken Report

Area	Suggestions	Action Taken
Curricular Aspects	<ul style="list-style-type: none"> • Strengthen industry collaborations to ensure curriculum relevance and employability. • Provide ample opportunities for internships and industry exposure. • Organize regular guest lectures and workshops by industry experts. • Increase the number of industry certifications offered to students. • Introduce courses or certificate programs focused on global competencies, cultural sensitivity, and international business practices to prepare students for the global market. 	<ul style="list-style-type: none"> • Will be formalizing partnerships with key industry players to design courses, projects, and internships that enhance student employability. • Will expand the network of industry partners to increase the availability of internships, ensuring every student has access to practical, industry-relevant experience. • Will be scheduling monthly guest lectures and workshops featuring industry experts, focusing on emerging trends and practical skills required in the job market.

		<ul style="list-style-type: none"> • Industry certification for students is under discussion. • Will be including case studies and simulations that emphasize global competencies in relevant courses.
Teaching-Learning and Evaluation	<ul style="list-style-type: none"> • Expand the use of digital tools and platforms to enhance the learning experience. • Encourage faculty to adopt more formative assessment methods to monitor student progress continuously. • Introduce more personalized learning pathways based on student performance and interests. • Increase the incorporation of real-world problems and scenarios in classroom teaching. • Conduct regular faculty development programs focused on innovative teaching methods, technology integration, and student-centered pedagogy. • Strengthen the implementation of 	<ul style="list-style-type: none"> • Will be providing more training sessions for faculty on the effective use of digital tools, ensuring that technology enhances rather than hinders the learning experience. • Will provide resources and support for faculty to develop and implement different assessment methods effectively. • Will be introducing remedial sessions as personalized learning pathways. • Will be encouraging faculty to integrate case studies, simulations and live projects into their teaching to provide students with practical experience.

	<p>Outcome-Based Education (OBE) across all programs, ensuring that learning outcomes are clearly defined, assessed and achieved.</p>	<ul style="list-style-type: none"> • Will be organizing bi-annual faculty development programs (FDPs) on innovative teaching methods and technology-enhanced pedagogy. • OBE framework is in place already and strengthening measures are on.
<p>Research, Consultancy and Extension</p>	<ul style="list-style-type: none"> • Strengthen the institution's intellectual property management system to protect and monetize innovations. • Develop more sustainable and impactful outreach programs in collaboration with local governments and NGOs, focusing on education, health, and environmental conservation. • Systematically document all extension activities, including objectives, outcomes and impact assessments, for inclusion in accreditation reports. 	<ul style="list-style-type: none"> • Will be organizing workshops on IP management and commercialization. • Will be launching community outreach programs in collaboration with local governments and NGOs, targeting education for underprivileged children, healthcare initiatives, and environmental conservation projects. • Regular review and updating of extension activity records are in place to ensure accuracy and completeness.
<p>Infrastructure and Learning Resources</p>	<ul style="list-style-type: none"> • Enhance the campus's green initiatives to promote sustainability. 	<ul style="list-style-type: none"> • Will be launching a campus-wide sustainability campaign

	<ul style="list-style-type: none"> • Implement a more rigorous maintenance schedule and conduct regular audits of physical infrastructure to ensure safety, functionality, and longevity. • Conduct regular reviews and upgrades of IT infrastructure to ensure it meets the growing demands of digital education and administration. • Redesign library spaces to create more collaborative study areas, quiet zones, and multimedia resource centres. 	<p>to raise awareness and encourage participation in green practices among students and staff.</p> <ul style="list-style-type: none"> • Will be developing a comprehensive maintenance schedule that includes regular inspections and audits of all physical infrastructure to ensure safety and functionality. • Will be conducting a thorough review of existing IT infrastructure and identified areas needing upgrades to support digital education and administrative processes. • Will be redesigning library spaces to include collaborative study areas, quiet zones and multimedia resource centers equipped with the latest technology.
Student Support and Progression	<ul style="list-style-type: none"> • Develop more targeted support programs for at-risk students to improve retention rates. • Increase engagement with alumni to create more 	<ul style="list-style-type: none"> • Will be launching mentorship programs that pair at-risk students with faculty and peer mentors to provide

	<p>networking and mentorship opportunities.</p> <ul style="list-style-type: none"> • Enhance the visibility and accessibility of career services to better prepare students for the job market. • Develop more formal structures for alumni contributions to institutional development. • Increase support for student-led initiatives. 	<p>ongoing support and guidance.</p> <ul style="list-style-type: none"> • Will Expand the alumni network by organizing regular reunions, webinars, and networking events that connect current students with alumni. • Will increase the visibility of career services through regular workshops and online resources, ensuring students are well-prepared for job searches and interviews. • Alumni will be encouraged for donations, supporting scholarships, infrastructure projects, and research initiatives. • Will be providing mentorship and resources through a dedicated office that supports student projects, clubs and organizations.
<p>Governance, Leadership and Management</p>	<ul style="list-style-type: none"> • Enhance leadership development programs for 	<ul style="list-style-type: none"> • Will encourage participation in external leadership training and

	<p>faculty and administrative staff.</p> <ul style="list-style-type: none"> • Increase stakeholder involvement in the strategic planning process. • Enhance the alignment of departmental goals with the overall institutional strategy. • Enhance recognition and rewards for faculty achievements in research and publication. • Increase the frequency and scope of internal audits to cover more areas of institutional functioning. • Actively pursue national and international accreditation and ranking opportunities, leveraging these recognitions to attract students, faculty and funding. 	<p>certification programs to further develop leadership skills.</p> <ul style="list-style-type: none"> • Will be inviting stakeholders, including students, faculty, alumni and industry partners, to participate in strategic planning workshops and consultations. • Will be reviewing and updating departmental plans to maintain alignment with the broader institutional strategy. • Will be introducing a recognition program that rewards faculty for outstanding achievements in research, publication, and contributions to academic knowledge. • Will increase the frequency of audits to address issues proactively and ensure continuous improvement. • Will actively pursue national and international
--	---	--

		<p>accreditation, achieving recognition that enhances the institution's credibility and attractiveness to students and faculty.</p>
<p>Innovations and Best Practices</p>	<ul style="list-style-type: none"> • Document and disseminate best practices across all departments to ensure wider adoption. • Expand the scope of sustainability initiatives to include more areas of campus operations. • Partner with industry, government and other institutions on collaborative innovation projects that address societal challenges. • Foster a culture of continuous improvement, where best practices are regularly reviewed, updated and scaled to other areas of the institution. 	<ul style="list-style-type: none"> • Will be hosting workshops and meetings regularly to share best practices and success stories, fostering a culture of continuous improvement. • Will be establishing a sustainability task force to oversee and expand green practices across all areas of campus operations. • Will form partnerships with industry, government and academic institutions to work on collaborative projects addressing issues such as healthcare, education and environmental sustainability. • Will be establishing a continuous improvement framework that regularly reviews and updates best

		practices, ensuring they are adapted and scaled across the institution.
--	--	---



Mr. Joby Jacob

IQAC Coordinator