



**RCMAS**  
RAJAGIRI COLLEGE OF MANAGEMENT &  
APPLIED SCIENCES

# Criterion V Student Support and Progression

**RAJAGIRI COLLEGE OF MANAGEMENT AND APPLIED SCIENCES**

RAJAGIRI VALLEY P.O, KAKKANAD, KERALA 682039

An ISO 9001 : 2015 Certified Institution

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE

**5.1**

## **Student Support**

**5.1.4**

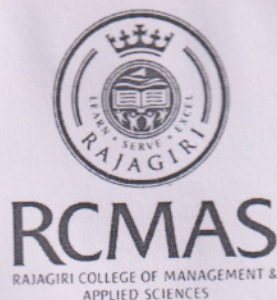
**Anti Ragging Cell**

**Meeting Minutes**

**2021 - 2022**

Submitted to





### First Meeting of the Anti-Ragging Cell (Academic Year 2021-2022)

Date: 11-06-2021

Time: 2:00 PM

Venue: Conference Hall

Sl. No	Name	Signature
1	Rev. Fr. Ajeesh Puthussery CMI (Principal), Chairman	
2	Prof. W T Paul, (Associate Professor, Department of Management), Convener	
3	Ms. Mary Antony (HOD, Department of Commerce)	— ABSENT —
4	Mr. Joby Jacob, (HOD, Department of Computer Science)	
5	Ms. Amala Manavalan, (HOD, Department of English)	
6	Ms. Anila Varghese (HOD, Department of Management)	
7	Mr. Renju A C (HOD, Department of Animation and Graphic Design)	
8	Mr. Dineesh U K (Clerk), Non-Teaching representative	
9	Mr. Akshai M Nair (Student representative)	

#### Agenda:

1. Precautions and anti-ragging measures for the new academic year
2. Formation of anti-ragging squad
3. Other relevant matters





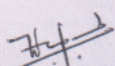
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## Minutes of the First Anti-Ragging Cell Meeting during the Academic Year 2021-2022

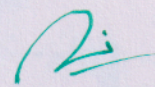
### Meeting Resolutions:

1. **Formation of Anti-Ragging Squad:** A decision was made to establish an anti-ragging squad to enhance the monitoring of first-year students on campus. This squad will include all first-year batch coordinators, as well as representatives from the college security team, bus drivers, and canteen staff.
2. **Maintenance of CCTV Cameras:** The committee emphasized the importance of maintaining CCTV cameras in key areas around the campus to ensure continuous monitoring and enhance student safety.
3. **Submission of Anti-Ragging Affidavit:** The batch coordinators must ensure that all students submit the anti-ragging affidavit.
4. **Circulate the Anti-Ragging Message:** The meeting agreed to distribute the helpline number for the anti-ragging cell, details about its members, and anti-ragging posters across notice boards, the college website, and WhatsApp groups used by students.

**Conclusion:** Eight members were present at the meeting, which concluded at 03:15 PM.

  
Prepared by  
Prof. W T Paul  
Convener



  
Approved by:  
Fr. Ajeesh Puthussery CMI,  
Principal



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**Second Anti-Ragging Cell Meeting  
Academic Year 2021-2022**

Date: 23<sup>rd</sup> September 2021

Time: 10:30 AM

Venue: Conference Hall

Sl. No	Name	Signature
1	Rev. Fr. Ajeesh Puthussery CMI (Principal), Chairman	
2	Prof. W T Paul, (Associate Professor, Department of Management), Convener	
3	Ms. Mary Antony (HOD, Department of Commerce)	
4	Mr. Joby Jacob, (HOD, Department of Computer Science)	
5	Ms. Amala Manavalan, (HOD, Department of English)	
6	Ms. Anila Varghese (HOD, Department of Management)	
7	Mr. Renju A C (HOD, Department of Animation and Graphic Design	
8	Mr. Dineesh U K (Clerk), Non-Teaching representative	ABSENT
9	Mr. Akshai M Nair (Student representative)	

Agenda:

1. Review of Precautions and Anti-Ragging Measures Implementation
2. Coordination and Activities of the Anti-Ragging Squad
3. Dissemination of Anti-Ragging Information





## Minutes of the Second Anti-Ragging Cell Meeting during the Academic Year 2021-2022

### Meeting Resolutions:

**Review of Anti-Ragging Squad Activities:** The meeting reviewed the activities and effectiveness of the anti-ragging squad. It was noted that regular patrols and awareness activities have been initiated to monitor and prevent any instances of ragging on campus.

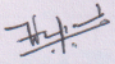
**Updates on CCTV Maintenance:** The committee discussed the status of CCTV maintenance and reaffirmed the importance of ensuring all cameras are operational. It was emphasized that regular checks and immediate repairs are essential to maintain effective surveillance.

**Monitoring Affidavit Submission:** Batch coordinators provided updates on the submission of anti-ragging affidavits by students and parents.

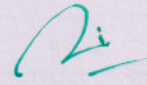
**Anti-Ragging Measures:** The meeting suggested that first-year batch coordinators ensure all freshmen are aware of anti-ragging measures and the reporting mechanism.

### Conclusion:

Eight members were present at the meeting, which concluded at 11:15 AM

  
Prepared by  
Prof. W T Paul  
Convener



  
Approved by:

Fr. Ajeesh Puthussery CMI,  
Principal



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### Third Anti-Ragging Cell Meeting Academic Year 2021-2022

Date: 17-12-2021  
Time: 3:00 PM  
Venue: Boardroom

Sl. No	Name	Signature
1	Rev. Fr. Ajeesh Puthussery CMI (Principal), Chairman	
2	Prof. W T Paul, (Associate Professor, Department of Management), Convener	
3	Ms. Mary Antony (HOD, Department of Commerce)	
4	Mr. Joby Jacob, (HOD, Department of Computer Science)	
5	Ms. Amala Manavalan, (HOD, Department of English)	
6	Ms. Anila Varghese (HOD, Department of Management)	
7	Mr. Renju A C (HOD, Department of Animation and Graphic Design)	
8	Mr. Dineesh U K (Clerk), Non-Teaching representative	
9	Mr. Akshai M Nair (Student representative)	

#### Agenda:

1. Review of Ongoing Anti-Ragging Initiatives
2. Assessment of Effectiveness and Impact
3. Future Strategies and Recommendations if any
4. Expression of Gratitude and Conclusion





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**Minutes of the Third Anti-Ragging Cell Meeting  
Academic Year 2021-2022**

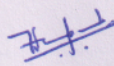
**Meeting Resolutions:**

**Review of Ongoing Anti-Ragging Initiatives:** The committee reviewed the initiatives implemented throughout the academic year to prevent and address ragging incidents on campus. It was noted that there were no ragging incidents reported during the academic year, reflecting the effectiveness of preventive measures and vigilance by the anti-ragging squad.

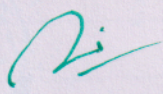
**Assessment of Effectiveness and Impact:** Members discussed the effectiveness of various measures, including the maintenance of CCTV cameras, awareness campaigns, batch coordinators mentoring support etc. Positive feedback was received regarding increased awareness among students.

**Expression of Gratitude and Conclusion:** Principal, Father Ajeesh Puthusserry expressed gratitude to all staff and students for their collective efforts in maintaining a ragging-free environment on campus throughout the academic year. He commended the proactive role of the anti-ragging squad, batch coordinators, and all stakeholders involved in promoting a respectful and safe learning environment.

**Conclusion:** All members were present at the meeting, which concluded at 3:50 PM

  
Prepared by  
Prof. W T Paul, Convener



  
Approved by  
Fr. Ajeesh Puthussery CMI,  
Principal