



**RCMAS**  
RAJAGIRI COLLEGE OF MANAGEMENT &  
APPLIED SCIENCES

**Criterion V**

**Student Support and  
Progression**

**RAJAGIRI COLLEGE OF MANAGEMENT AND APPLIED SCIENCES**

RAJAGIRI VALLEY P.O, KAKKANAD, KERALA 682039

An ISO 9001 : 2015 Certified Institution

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE

**5.1**

**Student Support**

**5.1.4**

**Internal Complaints Committee**

**Meeting Minutes**

**2022 - 2023**

Submitted to





**RCMAS**  
RAJAGIRI COLLEGE OF MANAGEMENT &  
APPLIED SCIENCES

Rajagiri College of Management and Applied Sciences, Kakkanad

**Internal Compliance Committee (ICC)**

The Second Meeting for the academic year 2022-2023 of the Internal Compliance Committee (ICC) was held on 23/02/2023, Thursday at 3:00 PM in Room No. 101. The meeting was presided over by Dr. Indu G Krishnan, Presiding Officer.

**Agenda:**

1. Review of previous meeting minutes
2. Any other matters of concern

**Members Present:**

Sl.No	Name	Designation	Signature
1	Dr. Indu G Krishnan	Presiding Officer	
2	Ms. Raji. T	Faculty Member	
3	Mr. Renjith K Jose	Office Superintendent	
4	Ms. Beneeta Benny	Student Representative (PG)	
5	Ms. Varsha L	Student Representative (UG)	
6	Ms. Shakkeeba Faheem	Student Representative (UG)	
7	Ms. Anooja Basheer	NGO Member	



**Proceedings:**

The meeting commenced promptly at 3:00 PM with all members present, except Dr Ajosh George and Ms Jincy Sunil.

The minutes of the previous meeting were reviewed and were approved as presented.

Given the absence of any complaints or grievances to address, the committee moved directly to the initiatives to be adopted in the next academic year. However, as there were no other matters requiring attention, the meeting concluded swiftly.

The Chairperson thanked all members for their attendance and encouraged them to remain vigilant in upholding the values of respect and inclusivity within the college community.

The meeting adjourned at 3.20pm.

*Dr. Indu G. Krishnan*  
*[Signature]*

**Signature/Name of Presiding Officer**

Date: 02/08/2023





Rajagiri College of Management and Applied Sciences, Kakkanad

Internal Compliance Committee (ICC)

### Minutes of the Meeting

The First Meeting for the academic year 2022-2023 of the Internal Compliance Committee (ICC) was held on 06/07/2022, Wednesday at 3:00 PM in Room No. 202. The meeting was presided over by Dr. Indu G Krishnan, Presiding Officer.




#### Agenda:

1. Review of any received complaints
2. Progress on prevention and awareness initiatives
3. Any other matters of concern

#### Members Present:

Sl.No	Name	Designation	Signature
1	Dr. Indu G Krishnan	Presiding Officer	
2	Dr. Ajosh George	Faculty Member	
3	Ms. Raji. T	Faculty Member	
4	Mr. Renjith K Jose	Office Superintendent	
5	Ms Jincy Sunil	Chief Accountant	
6	Ms. Beneeta Benny	Student Representative (PG)	



7	Ms. Varsha L .	Student Representative (UG)	
8	Ms. Shakkeeba Faheem	Student Representative (UG)	
9	Ms. Anooja Basheer	NGO Member	

#### **Matters Arising from the Previous Minutes:**

It was noted that once again no complaints were received since the last meeting. The committee acknowledged the positive trend but emphasized the importance of continued vigilance and maintaining an accessible and supportive environment for reporting.

#### **Proceedings:**

The meeting commenced in presence of the attendance of all committee members.

1. Progress on prevention and awareness initiatives was deliberated upon. The committee expressed contentment with the strides made toward fostering a culture of respect and inclusivity within the college community.
2. With no further business to address, the meeting was adjourned. Committee members were encouraged to sustain their proactive commitment to upholding a harassment-free environment on campus.

*Dr. Indu C. Krishnan*



**Signature/Name of Presiding Officer**

Date: *23/02/2023*

