



RCMAS
RAJAGIRI COLLEGE OF MANAGEMENT &
APPLIED SCIENCES

Criterion V

**Student Support and
Progression**

RAJAGIRI COLLEGE OF MANAGEMENT AND APPLIED SCIENCES

RAJAGIRI VALLEY P.O, KAKKANAD, KERALA 682039

An ISO 9001 : 2015 Certified Institution

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE

5.1

Student Support

5.1.4

Internal Complaints Committee

Meeting Minutes

2019 - 2020

Submitted to





RCMAS
RAJAGIRI COLLEGE OF MANAGEMENT &
APPLIED SCIENCES

Rajagiri College of Management and Applied Sciences, Kakkanad

Anti-Sexual Harassment cell

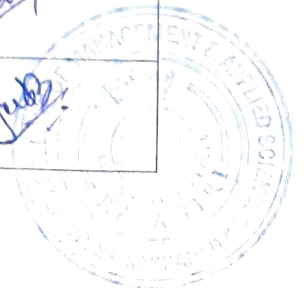
The Second meeting for the 2019-2020 of the Anti-Sexual Harassment Cell was held on 15/01/2020, Wednesday in Room no 101 at 3.00 pm. The meeting was presided over by Dr. Indu G Krishnan, Presiding Officer.



Agenda:

- Roll Call and Confirmation of Quorum
- Review of Previous Meeting Minutes
- Any Other Business
- Next Steps and Action Plan

Members Present:

Sl.No	Name	Position	Signature
1	Dr. Indu G Krishnan	Presiding Officer	
2	Dr. Ajosh George	Faculty Member	
3	Ms. Raji T	Faculty Member	
4	Mr. Ranjith K Jose	Office Superintendent	
5	Ms. Jincy Sunil	Chief Accountant	
6	Ms. Mariya Reji	Student Representative (PG)	
7	Ms. Anjali Baiju	Student Representative (UG)	



8	Ms. Shreya Ravikumar	Student Representative (UG)	
9	Dr. Sheena Rajan Philip	NGO Member	

Proceedings:


The meeting commenced promptly at 3:00 PM with all members present, thereby establishing a quorum.

The minutes of the previous meeting were reviewed and were approved as presented.

Given the absence of any complaints or grievances to address, the committee moved directly to the initiatives to be adopted in the next academic year. However, as there were no other matters requiring attention, the meeting concluded swiftly.

The Chairperson thanked all members for their attendance and encouraged them to remain vigilant in upholding the values of respect and inclusivity within the college community.

The meeting adjourned at 3.20pm.

Dr. Indu G. Keishnam


Signature/Name of Presiding Officer

Date: 15/07/2020





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Rajagiri College of Management and Applied Sciences, Kakkanad

Anti-Sexual Harassment cell




The First Meeting for the academic year 2019-2020 of the Anti-Sexual Harassment Cell was held on 10/07/2019, Wednesday in Room No. 103 at 1.30 pm. The meeting was presided over by Dr. Indu G Krishnan, Presiding Officer.

Agenda:

- Roll Call and Confirmation of Quorum
- Review of Previous Meeting Minutes
- Updates on Reported Cases
- Implementation of Policies and Procedures
- Awareness and Training Initiatives
- Any Other Business
- Next Steps and Action Plan

Sl.No	Name	Position	Signature
1	Dr. Indu G Krishnan	Presiding Officer	
2	Dr. Ajosh George	Faculty Member	
3	Ms. Raji T	Faculty Member	
4	Mr. Ranjith K Jose	Office Superintendent	
5	Ms. Jincy Sunil	Chief Accountant	
6	Ms. Mariya Reji	Student Representative (PG)	



7	Ms. Anjali Baiju	Student Representative (UG)	
8	Ms. Shreya Ravikumar	Student Representative (UG)	
9	Dr. Sheena Rajan Philip	NGO Member	

Proceedings:

The meeting commenced at 1:30 PM in Room No. 103, with all committee members were present.

The minutes of the previous meeting were reviewed and approved without any amendments.

Plan to Provide awareness on the rights available under Anti-Harassment cell.

Any new harassment cases reported since the last meeting are discussed.

Actions taken and current status of ongoing cases are reviewed and assessed.

Current anti-harassment policies and procedures are evaluated for effectiveness. Recommendations for updates or improvements are discussed and noted. Additional matters related to harassment prevention and support services are addressed as needed.

In the absence of any further matters of concern, the meeting was adjourned.

The Chairperson thanked all members for their attendance and commitment to upholding the principles of fairness and equality within the college community.

Dr. Indu G. Kushnan



Signature/Name of Presiding Officer

Date: 15/01/2020.

