



RCMAS
RAJAGIRI COLLEGE OF MANAGEMENT &
APPLIED SCIENCES

Annual Report

2020-2021
Academic Year

Internal Quality Assurance Cell

RAJAGIRI COLLEGE OF MANAGEMENT AND APPLIED SCIENCES
Rajagiri Valley P.O, Kakkanad, Ernakulam, Kerala 682039
www.rajagiricollege.edu.in

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INTRODUCTION

The college experience during COVID pandemic presented numerous challenges for our students, faculty, and the institution. The struggle was real and strenuous whether the transition to online learning or the digital divide, created uncertainty and lack of clarity which further added to the stress and anxiety among students and faculties alike.

The changes in the learning pattern and lack of social interaction created further problems. Despite these challenges, we are here today which shows our resilience and ever-growing determination to conquer such unprecedented changes.

I thank God for been there with all of us and helping us throughout this academic year.

The management support services, faculty counselling, academic advising, and virtual assistance, from time to time helped both students and faculties to navigate these difficult times. The resilience and adaptability shown by students and our staff during the COVID pandemic highlight the importance of flexibility and community support in maintaining the college experience.

With these words I, with the permission and support of our IQAC chairman present the IQAC annual report of the academic year 2020-2021.

Internal Quality Assurance Cell

Our Vision and Mission are:

Vision: To evolve and assimilate into a heritage of excellence ingrained in the process of exploring knowledge, imbibing values and exerting social commitment.

Mission: To fortify the paradigms of excellence through synergizing the aspirations and exertions of every stakeholder.

IQAC Constitution

Sl. No.	Designation	Name
1	Principal (Chairman)	Rev. Fr. A J Saviance
2	IQAC Coordinator & HoD, Department of Computer Science	Mr. Joby Jacob
3	Additional Coordinator & HoD, Department of English	Ms. Amala Manavalan
4	Additional Coordinator	Mr. Jithu Tom Eapen
5	Senior Assistant Superintendent, Exam Cell	Mr. W. T Paul
6	Placement Officer & HoD, Department of Management	Ms. Anila Varghese
7	Office Superintendent	Mr. Ranjith K J
8	Chief Accountant	Ms. Jincy Sunil
9	Librarian	Ms. Renu V Namboothiri
10	Local Representative: Ward Councillor, Thrikkakkara Municipality	Mr. M O Varghese
11	Industry Representative	Mr. Melvin Mathews
12	Parent Representative	Mr. Shiaz K H
13	Alumni Representative	Ms. Neenu Kuriakose
14	Student Representative	Ms. Abidha Zen
15	HoD, Department of Commerce	Ms. Mary Antony
16	HoD, Department of Animation and Graphic Design	Mr. Renju A C

List of Criteria Champions and Co-champions

Criterion	Name of Champion and Co Champion
Criteria 1	Ms. Indu G Krishnan (Champion) Ms. Merleena Antony (Co-Champion)
Criteria 2	Ms. Mekha Sebastian (Champion) Ms. Anna George (Co-Champion) Ms. Sunitha Varghese (Co-Champion)
Criteria 3	Mr. Ashish C Pius (Champion) Ms. Amala Linus (Co-Champion)
Criteria 4	Mr. Renju A C (Champion) Ms. Nileena Sasidharan (Co-Champion)
Criteria 5	Ms. Anila Varghese (Champion) Ms. Kavitha Krishnadas (Co-Champion)
Criteria 6	Ms. Tessymol Mathew (Champion) Ms. Bridin Rocha (Co-Champion)
Criteria 7	Ms. Lakshmi K Raghavan (Champion) Ms. Elsa Jacob (Co-Champion)

HIGHLIGHTS OF THE YEAR

Change at the Helm

Our principal Rv. Fr. A. J. Saviance CMI, bid farewell from our college after 6 long years of dedicated service to the institution. This year the college welcomed Rev. Fr. Mathew Vattathara CMI as the Director and Rev. Fr. Ajeesh Puthussery as the Principal of the college.

PG Program Initiatives

- MA Graphic Design the second PG programme after M Com started this year.

IQAC Initiatives

- FDP on "ICT Tools for Educators: Enhancing Teaching and Research" was organized for faculty members on September 16, 2020.
- A training session on the use of G-Suite was given to all faculty.
- Integrated Campus Management Software for RCMAS has been purchased from Krisinvent Private Limited.
- Introduction of G Suite for virtual platform and domain email id is provided to all the faculty members and students.
- Management decided to invite an external agency to conduct the Green Audit.
- Two workshops were conducted this academic year in connection with OBE implementation. Mr. Deepak Babu, Assistant Professor from RCSS, Kalamassery was the Resource Person. The session gave an insight on the aspects of Blooms Taxonomy and CO-PO-PSO Mapping. Ms. Juby George from Department of Computer Science co-ordinated the workshops.

Student Achievements

- Diya Akbar of M1C 2ndYear bagged third position in ORSI Paper presentation and paper publication.
- Muzzammil Razzin of BCA has been shortlisted for the cultural contest as part of UAE National Day, Dec 2. He is the co-author of the book 'It's All about Me

and You', An Anthology of 100+ poets who describe their feelings in the form of poems.

- Allen Joseph of BCA has created an application for Google assistant who reached Global Milestone and the action got featured on Google's main page. He has also won first prize for Open base coding contest. He is a part of Microsoft Student Partner program (an initiative to build Microsoft communities on their campus to share deep knowledge and passion for technology).
- Greeshma Padman, Dhanasree S and Priyamvada Sunil of M. Com Finance and Taxation cleared UGC NET in 2020.

Faculty Achievements

- Ms. Chitra V Menon was awarded the Doctoral degree from Kerala University of Fisheries and Ocean Studies, Cochin.
- Ms. Mary Anthony was awarded the Master's Degree in International Business from IGNOU.
- Dr. Chandralal VS is now a certified NLP practitioner.

Quality Initiatives for Students

A. Certificate/Value added courses offered to the students in the year 2020-2021

Sl.no.	Name of Certificate/ Value added course offered	Number of students enrolled	Name of Certificate/ Value added course offered
1	Certificate Course in Texturing Hacks Using Mudbox	25	20
2	Certificate Course in Fine- Tune Your Photoshop	32	28
3	Certificate Course in Infographics	33	25
4	Certificate Course in International Business Strategies	61	60
5	Certificate Course in Corporate Communication	66	64
6	Certificate Course in Cloud Networking and Connectivity	50	45
7	Certificate Course in Improving Language and Vocabulary	48	48
8	Certificate Course in the Elements of Journalism	36	36
9	Certificate Course on the	27	27

	Nuances of Comparative Studies		
10	Certificate Course in Tax Planning	254	241
11	Certificate Course in Inventory Optimization	375	372
12	Certificate Course in the Legal Aspects of Business Operations	125	125

B. Programs conducted on Research Methodology, Intellectual Property Rights (IPR) and Entrepreneurship

Sl. No.	Name of the workshop/ Seminar/ conference	Number of Participants	Date
1.	Two - Day Workshop on Constructing Industrial Project Report	61	5.11.2020 to 6.11.2020
2.	Seminar on Constructing a Conceptual Research Framework	61	06.06.2020

C. Capacity development and skills enhancement activities are organised for improving students' capability

Sl. No.	Name of the Activity	Date	Number of Participated Students	Name of Resource Person
1.	Seminar on Integrating Soft Skills for Comprehensive Understanding: "GST Insights"	19.11.2020 to 20.11.2020	35	Mr Clinton Pinhero, Tax Practitioner at TaxInfo
2.	Nation-wide Seminar on Vital Life Skills: Insight 2021: 'Adapting Business and Workforce	17.01.2021 to 18.01.2021	38	Mr Suresh Mathew George, Assistant Professor, St. Thomas College, Kozhancherry. & Dr

	Strategies After COVID'			Jacob Mathew, Ophthalmologist Ernakulam North
3.	Two-day Workshop on Enhancing Soft Skills for Professional Growth: Step Up	25.01.2021 to 26.01.2021	40	Dr Thomas George, Assistant Professor, Lead College, Palakkad
4.	Workshop on Enhancing Fitness and Life Skills: Zumba Fusion	05.02.2021 to 06.02.2021	30	Mr. Unnathi Khatri Certified Zumba Instructor Fitness Coach and Dance Enthusiast Specialist in Group and Individual Zumba Classes
5.	Global Seminar on Hacker Tactics: Understanding Online Data Theft	24.02.2021 to 25.02.2021	28	Mr. Bhargava Cherukupally, Certified Ethical Hacker (CEH) Cybersecurity Specialist and Consultant Expert in Penetration Testing and Cyber Defence
6.	Workshop on 'Leveraging Crisis for Personal Reset and Prioritizing Mental Wellness'	01.03.2021 to 02.03.2021	25	Ms. Sangeetha Jose, Behaviour Counsellor, Rajagiri College of Management and Applied Sciences, Kakkanad

D. Programs conducted on Competitive Examinations

Sl. No	Name of the Activity	Number of students participated
1.	Session on Mock Aptitude Test	82
2.	Management Aptitude Test Magic: Strategies to Ace the Management Aptitude Test	250

3.	Ace Your Competitive Examinations	58
4.	IELTS Training for Overseas Education	35

E. Programs conducted on Career Counselling

Sl. No	Name of the Activity	Number of students participated
1.	Mastering the Job Interview: Strategies for Success	66
2.	Discovering Careers in Commerce: Pathway Program	72
3.	What's Next- Career Exploration Session	58
4.	Career Insights for English Scholars	23
5.	MBA Orientation Programme	62
6.	Empowering your Career Journey	58

F. Number of extension and outreach programs conducted by the institution

Sl. No	Name of the activity	Organising unit/ agency/ collaborating agency	Name of the scheme	Year of the activity
1.	Cool Comfort: Water Dispenser and Ceiling Fan Donation to Capernaum Trust	Rajagiri Sparsh in Association with Department of Management	Community Service	2020-2021

2.	Pandemic Support: Financial Aid to COVID-Affected Karunalayam	Rajagiri Sparsh	Community Service	2020 - 2021
3.	Digital Learning Expansion: Laptop Donation for St. Ignatious Layola LPS Students	Rajagiri Sparsh in Association with Department of Commerce	Community Service	2020 - 2021
4.	Cultural Sharing: Onasadhya Festivity at Capernaum Trust	Rajagiri Sparsh in Association with Department of Management	Community Service	2020 - 2021



Photo of Cool Comfort: Water Dispenser and Ceiling Fan Donation to Capernaum



Photo of Digital Learning Expansion: Laptop Donation for St. Ignatious Layola LPS Students

Quality Initiatives for Faculty

A. Conference/ workshop attended by the faculty for which financial support provided

Sl.No	Name of teacher	Name of conference/ workshop attended for which financial support provided	Organized by
1.	Ms. Aswathy K M	Workshop on Data Driven Decision Making in Education	Shanthigiri College, Vazhithala

		Membership in Indian Accounting Association	
2.	Ms. Jesmi Jacob	Conference on Consumer Rights: Issues and Challenges	
3.	Ms. Bridin Rocha	International Workshop on Cryptography and Network Security	Sreekrishnapuram V.T Bhattathiripad college
4.	Ms. Salu Varghese	International Workshop on Cryptography and Network Security	Sreekrishnapuram V.T Bhattathiripad college
5.	Ms. Tessymol Mathew	International Workshop on Cryptography and Network Security	Sreekrishnapuram V.T Bhattathiripad college
6.	Ms. Anna George	Seminar on Venture Funding	Michael Job
7.	Ms. Amala Manavalan	Seminar on Venture Funding	Michael Job

8.	Mr. Jithu Tom Eapen	Seminar on Venture Funding	Michael Job
9.	Ms. Elsa Jacob	Seminar on "All that Matters in Entrepreneurship that you get it Right Once"	Sacred Heart College
		Seminar on Venture Funding	Michael Job
10.	Ms. Anila Varghese	Workshop on Data Driven Decision Making in Education	Shanthigiri College ,Vazhithala
11.	Mr. Joby Jacob	Workshop on Role of User Experience after the Pandemic	Digiora Technologies Pvt. Ltd
12.	Mr. Christy Babu Lukose	Workshop on Role of User Experience after the Pandemic	Digiora Technologies Pvt. Ltd
13.	Ms. Juby George	Workshop on Role of User Experience after the Pandemic	Digiora Technologies Pvt. Ltd

14.	Ms. Merleena Antony	Workshop on Advanced MS Excel for Professional Excellence	Marian College Kuttikkanam
15.	Ms. Amala Linus	Seminar on Graph Theory and its Applications	Mar Thoma College, Tiruvalla
		Workshop on Statistical Machine Learning	Centre for Artificial Intelligence and Machine Learning
16.	Dr. Indu G Krishnan	Seminar on Business Ethics	Rajagiri School of Engineering and Technology
		Seminar on Role of Management during COVID 19- Problems and Prospects	KMM College of Arts and Science, Thrikakkara
		Seminar on Career Planning Strategies during Post COVID 19 World	Jai Bharath Group of Institutions
		Seminar on Build up your Personality	KMEA College of Arts and Science, Kuzhivelipady

		Conference on Consumer Rights: Issues and Challenges	Manipal University
17.	Ms. Maria Athira Shalet	Seminar on Quality Research and Publication in High Impact Journal	St. Dominic's College, Kanjirapally
		Seminar on role of management during COVID 19- Problems and Prospects	KMM College of Arts and Science, Thrikakkara
18.	Ms. Ardra C Michael	Seminar on Financial Innovations in the Digital Age	Bharatha Mata College, Thrikakkara
		Workshop on Data Driven Decision Making in Education	Shanthigiri College, Vazhithala
19.	Mr. Sijo Jacob	Seminar on Deep Neural Networks- An Efficient Architecture for Image Classification	KMM College of Arts and Science, Thrikakkara
		Seminar on Walking Around Data Stores	Sree Sabareesa College

		Seminar on Emotional Well-being during COVID 19	MES T.O Abdulla Memorial College, Kunnukra
		Workshop on Role of User Experience after the Pandemic	Digiora Technologies Pvt. Ltd
20.	Ms. Aneesha K Jose	Seminar on Introduction to Machine Learning	ST. Thomas Arts and Science College
		Seminar on Youth Mental Health	KMM College of Arts and Science, Thrikakkara
		Workshop on Role of User Experience after the Pandemic	Digiora Technologies Pvt. Ltd
21.	Ms. Dona Maria Mani	Seminar on Cyber Crime and Security	Assumption College, Changanacherry
		Seminar on Deep Neural Networks- An Efficient Architecture for Image Classification	KMM College of Arts and Science, Thrikakkara

		Workshop on Role of User Experience after the Pandemic	Digiora Technologies Pvt. Ltd
22.	Ms. Diana Joseph	Seminar on Current Cyber Threats to Industries and Solutions	Rajagiri College of Management and Applied Sciences
23.	Mr. Jose Francis	National Seminar on Statistical Tools in Research	Indira Gandhi College of Arts and Science
24.	Ms. Manju R Menon	Workshop on Advanced MS Excel for Professional Excellence	Marian College Kuttikkanam
25.	Ms. Taniya Anton	Workshop on Advanced MS Excel for Professional Excellence	Marian College Kuttikkanam
26.	Ms. Sara Rex Varghese	International Conference on Consumer Rights: Issues and Challenges	School Of Law, Manipal University
27.	Mr. Shekhar Pankajakshan	International Conference on Consumer Rights: Issues and Challenges	School Of Law, Manipal University

B. Faculty Development program attended by Faculty

Sl. No	Name of teacher	Title of the FDP /MDP/ professional development/ administrative training program	Organised By	Dates (from-to) (DD-MM-YYYY)
1.	Ms. Mekha Sebastian	Faculty Development Program on Entrepreneurship Skill Development	BIIC, UGC STRIDE, Mahatma Gandhi University, Kottayam	23/11/2020 - 28/11/2020
2.	Ms. Maria Athira Shalet	National Faculty Development Programme on Web Skills for Online Classes	Bishop Moore College, Mavelikkara	5/30/2020
3.	Ms. Deepthi S Nair	Entrepreneurship Development Programme on 'Recent Trends, Challenges and Opportunities in Innovations and Strength	BIIC, UGC STRIDE, Mahatma Gandhi University, Kottayam	03/05/2021 - 07/05/2021
4.	Ms. Veena Renjini. S	Faculty Development Programme on Abstract Writing for Publication	Bharath Matha College, Thrikkakara	15/11/2020-19/11/2020
5.	Ms. Sai Parvathy I R	Faculty Development Programme on Abstract Writing for Publication	Bharath Matha College, Thrikkakara	15/11/2020-19/11/2020
6.	Ms. Nidhi Varghese	Faculty Development Programme on Abstract Writing for Publication	Bharath Matha College, Thrikkakara	15/11/2020-19/11/2020
7.	Mr. Joby Jacob	Faculty Development Programme on	Bharath Matha College, Thrikkakara	15/11/2020-19/11/2020

		Abstract Writing for Publication		
8.	Ms. Aneesha K. Jose	Faculty Development Programme on Abstract Writing for Publication	Bharath Matha College, Thrikkakara	15/11/2020-19/11/2020
9.	Mr. W.T. Paul	Faculty Development Programme on Abstract Writing for Publication	Bharath Matha College, Thrikkakara	15/11/2020-19/11/2020
10.	Ms. Anila Varghese	International Faculty Development Program E-Governance Culture 'Transformation in Higher Education Stakeholders	Hindusthan College of Arts and Sciences & Bharathiyar University	26/6/2020-26/6/2020
11.	Ms.Aswathy K M	Faculty Development Program on Entrepreneurship Skill Development	BIIC, UGC STRIDE, Mahatma Gandhi University, Kottayam	23/11/2020 - 28/11/2020
12.	Ms.Manju M Kaimal	Certificate Coiurse on Business Research Methods	University of Mysore	1/03/2021-31/03/2021
13.	Ms.Manju M Kaimal	Research Methodology :Research Ethics Methods, Skills Writing and Communication	UGC-STRIDE	19/08/2020-01/09/2020
14.	Ms.Ardra C Michael	Entrepreneurship Developement Programme on 'Recent Trends, Challenges and Opportunities in Innovations and Strength	BIIC, UGC STRIDE, Mahatma Gandhi University, Kottayam	03/05/2021 - 07/05/2021
15.	Ms.Amala Linus	Faculty Development Programme on	Guru Angad Dev Teaching Learning Centre, in	18/01/2021-30/01/2021

		Innovative Practices for Academic excellence (Multidisciplinary)	collaboration with Bishop Abraham Memorial College,Thruthicad.	
16.	Mr. Ashish C. Pius	Faculty Development Programme on Effective Teaching Strategies	Marian Academy of Management Sciences, Kothamangalam	15/09/2020-19/09/2020
17.	Ms. Sunitha Varghese	Faculty Development Programme on Effective Teaching Strategies	Marian Academy of Management Sciences, Kothamangalam	15/09/2020-19/09/2020
18.	Ms. Tessymol Mathew	Faculty Development Programme on Effective Teaching Strategies	Marian Academy of Management Sciences, Kothamangalam	15/09/2020-19/09/2020
19.	Ms. Bridin Rocha	Faculty Development Programme on Effective Teaching Strategies	Marian Academy of Management Sciences, Kothamangalam	15/09/2020-19/09/2020
20.	Ms. Mary Antony	Faculty Development Programme on Effective Teaching Strategies	Marian Academy of Management Sciences, Kothamangalam	15/09/2020-19/09/2020
21.	Ms. Vinitha Varghese	National Faculty Development Programme on 'Reseach Methodology, Ethics and Publications'	Theivanai Ammal College for Women	22/01/2021-26/01/2021
22.	Ms. Anupa Stanly	Faculty Development Programme on 'From Research to Publication'	Adhiyaman Arts and Science College for Women	04/09/2020-11/09/2020
23.	Ms.Juby George	Faculty Development Programme on 'From Research to Publication'	Adhiyaman Arts and Science College for Women	04/09/2020-11/09/2020

24.	Ms.Geethu Johny	Faculty Development Programme on 'From Research to Publication'	Adhiyaman Arts and Science College for Women	04/09/2020 - 11/09/2020
25.	Ms. Tania Anton	Faculty Development Programme on 'From Research to Publication'	Adhiyaman Arts and Science College for Women	04/09/2020 - 11/09/2020
26.	Mr.Ajish V Nair	Faculty Development Programme on 'From Research to Publication'	Adhiyaman Arts and Science College for Women	04/09/2020 - 11/09/2020
27.	Ms. Ammu K V	Faculty Development Programme on Entrepreneurship Skill Development	MG University, UGC-MHRD Stride	23/11/2020-28/11/2020
28.	Ms.Manju R Menon	Faculty Development Programme on 'From Research to Publication'	Adhiyaman Arts and Science College for Women	04/09/2020-11/09/2020
29.	Ms. Arun John	Training on Hardware Repairing and Networking	Computek System Sales and Services	11/01/2021-15/01/2021
30.	Ms.Tiji Thomas	Training on Hardware Repairing and Networking	Computek System Sales and Services	11/01/2021-15/01/2021
31.	Ms. Renu V Namboothiri	Training on Hardware Repairing and Networking	Computek System Sales and Services	11/01/2021-15/01/2021
32.	Mr. Jose A D	Training on Hardware Repairing and Networking	Computek System Sales and Services	11/01/2021-15/01/2021

Conclusion

Despite COVID pandemic, I can proudly say that our students and faculties achieved remarkable successes and made significant contributions. Our student and faculty achievements are proof of that.

Many students and faculty members engaged in research related activities, publications and presentation through virtual modes. Participating and organising virtual conferences and workshops, allowed for continued academic exchange and collaboration.

Faculty members developed new teaching methods and technologies to enhance virtual classrooms, ensuring that learning continued uninterrupted. They also underwent training and took up new courses to further learn and educate themselves. Students and faculties organized community service initiatives to support vulnerable populations affected by the pandemic. This included volunteering, financial assistance, creating educational resources for remote learning, and providing healthcare assistance in underserved areas.

Many online and innovative entrepreneurial ventures or projects mushroomed which enhanced student capability and ideas. Such novelty increased technological exchange, upskilling and added a boom to ecommerce. Students involved in the arts continued to create and showcase their work through virtual performances, acts, and digital platforms. Faculty supported these endeavours by adapting curriculum and providing virtual mentorship.

Overall, the achievements of our students and faculty during the COVID pandemic highlight their dedication, innovation, and commitment to academic excellence and community service. Despite unprecedented challenges our college fostered learning, research, and positive impact during a challenging period and strengthened our sense of community and solidarity.

Rev. Fr. Ajeesh Puthussery CMI
Principal

Mr. Joby Jacob
IQAC Coordinator