



# RCMAS

RAJAGIRI COLLEGE OF MANAGEMENT &  
APPLIED SCIENCES

(Affiliated to Mahatma Gandhi University, Kottayam)

A CMI Institute

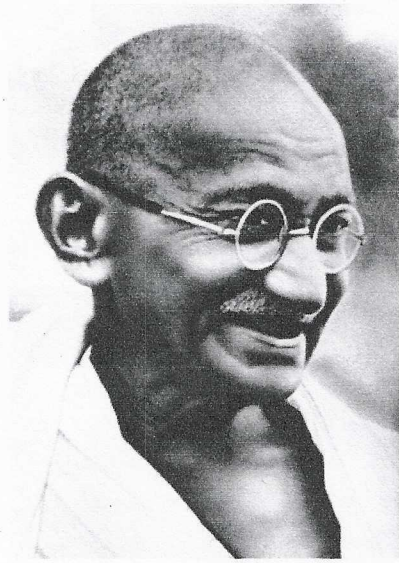
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Mahatma Gandhi University regulation extract on the reservation categories in which the admitted strength exceeds the sanctioned strength

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PROSPECTUS 2022

## Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam-686 560, Kerala

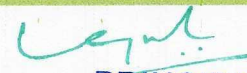
**ADMISSION TO UG PROGRAMMES - 2022**

**Centralised Allotment Process (CAP)**



[www.mgu.ac.in](http://www.mgu.ac.in)

[www.cap.mgu.ac.in](http://www.cap.mgu.ac.in)

  
PRINCIPAL

Rajagiri College of Management & Applied Sciences  
Rajagiri Valley, P. O., Kakkannad - 682 039



**EWS Category**

10% of the total seats in government colleges/Self financing Programmes are reserved for applicants belonging to Economically Weaker section. For availing the benefit of reservation under this category the annual family income of the applicant shall not exceed the prescribed limit i.e. four lakhs as stipulated in GO (MS)No. 128/2020/H Edn dated 20/03/2020.

*\*For the limited purpose of reservation, under this category, candidates belonging to all those communities which do not enjoy communal reservation will be eligible vide UO No. 3047/AC A1/2020/MGU dated 07/07/2020. Candidates who wish to avail reservation under EWS will have to produce the Income & Assets Certificate from the village officer concerned.*

**B. Aided Affiliated Colleges:** The seats for each programme will be distributed as per the existing pattern given in Table 3-4.

| Sl. No. | Seat Reservation | Seat Distribution in Forward/Backward Community colleges(in Percentage) |                    |
|---------|------------------|---|--------------------|
|         |                  | Forward Community   | Backward Community |
| 1       | Open Quota       | 50  | 40                 |
| 2       | Scheduled Caste  | 15  | 15                 |
| 3       | Scheduled Tribe  | 05  | 05                 |
| 4       | Community Quota  | 10  | 20                 |
| 5       | Management Quota | 20  | 20                 |

**Table 3-3**

The seats under community quota shall be reserved for students of the community to which the college belongs and such seats shall be filled on the basis of merit. The seats under management quota shall be filled by the management from among candidates of their choice.

**(For admission to Serial No. 1 to 3 students should apply through CAP)**

**C. Self-Financing Affiliated Colleges/Self Financing programmes in Aided Colleges:**In Unaided Colleges and Self Financing programmes conducted in Aided Colleges, 50% of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be distributed and filled as detailed in Table 3-5.



  
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Rajagiri College of Management & Applied Sciences  
Rajagiri Valley, P. O., Kakkannad - 682 039



| Distribution of 50% Seats ear marked under Merit category | Percentage of Reservation |
|---|---------------------------|
| Open Quota  | 55                        |
| Scheduled Caste   | 8                         |
| Scheduled Tribe   | 2                         |
| Ezhava, Thiyya & Billava                                  | 9                         |
| Muslims   | 8                         |
| Latin Catholics other than Anglo Indians                  | 2                         |
| Other Backward Christians                                 | 1                         |
| Other Backward Hindus                                     | 5                         |
| Economically Weaker Section                               | 10                        |

TABLE 3-4

**(For admission to seats coming under merit category, students should apply through CAP.)**  
**The open quota seats in Govt/Aided/Unaided colleges will be filled purely on merit basis irrespective of the category/community to which the candidate belongs.**

4. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED

Only candidates belonging to 'Keralite' category are eligible for claiming seats under Mandatory quota in Government/Aided Colleges, and Special reservation quota unless otherwise specified in the prospectus.

Claims for Mandatory Reservations must be made by a candidate at the time of submission of application, with supporting documents as required. The claims for **mandatory** reservation once made in the Application form cannot be altered by the candidate under any circumstances.

**Claim for Communal reservation under 'Kerala Socially and Educationally Backward Classes' (KSEBC):-** Reservation to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O.(P)208/66/Edn. dated 02.05.1966, G.O.(Ms) No.95/08/ SCSTDD dated 06.10.2008, GO(MS) No. 10/2014/BCDD dated:23.05.2014, G.O.(P) No. 1/2015/BCDD dated: 01.01.2015, GO(MS) No. 4/2015/H.Edn. dated: 05.01.2015, GO(MS) No. 15/2015/H.Edn. dated: 19.01.2015, GO(MS) No. 03/2018/BCDD. dated: 09.04.2018, GO(MS) No. 05/2020/BCDD. dated: 16.03.2020 and as amended from time to time and will be in accordance with the Orders of the Hon'ble Supreme Court of India/ Hon'ble High Court of Kerala or Orders of the Government of Kerala/ Government of India.

Candidates belonging to Socially and Educationally Backward Classes as per G.O.(P) 208/66/Edn. dated 02.05.1966, GO(MS) No. 10/2014/BCDD dated: 23.05.2014, G.O.(P) No. 1/2015/BCDD



*[Handwritten Signature]*  
**PRINCIPAL**



dated: 01.01.2015, GO(MS) No. 4/2015/H.Edn. dated: 05.01.2015 and GO(MS) No. 15/2015/H.Edn. dated: 19.01.2015 should upload to the online application, a certificate to the extent that the candidate belongs to the community which is designated as a Socially and Educationally Backward Class and does not belong to the category of Creamy Layer, in the proforma given as Annexure V of the G.O.(P) No. 1/2015/BCDD dated: 01.01.2015. The non-creamy layer certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the Prospectus will be considered. **Claims by candidates belonging to other communities, which are not included in the Annexure, will be rejected even if certificates from the concerned Revenue Officers have been obtained and uploaded to the online application.**

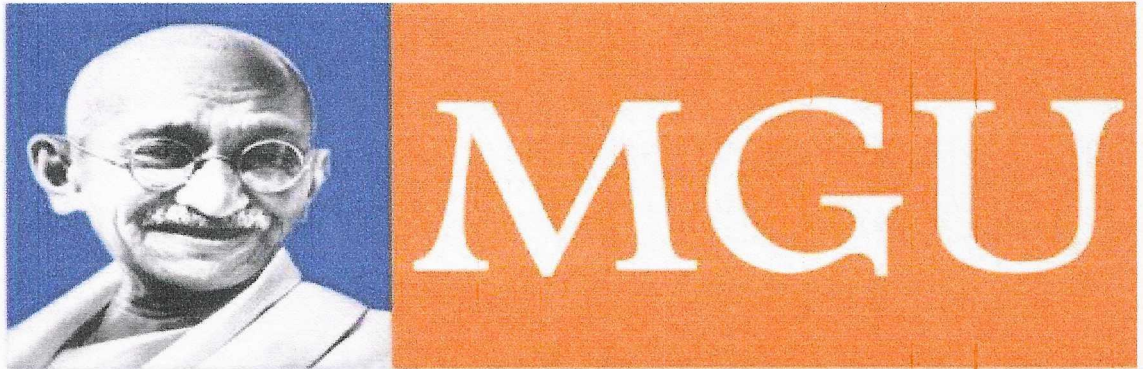
1. Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce **non-creamy layer certificate** obtained from the Village Officer concerned. The self-attested copy of the above certificates should be uploaded along with online application. The seats unavailed by SEBC category candidates will be allotted under open quota.
2. **Claims for Reservation under Kerala Scheduled Castes/Scheduled Tribes Quota:-** Candidates claiming reservation under Kerala Scheduled Castes/Scheduled Tribes Quota should obtain caste/community certificate from the revenue authority concerned.

**Other General Rules for Mandatory Reservation:-**The seats unavailed by the SC candidates will go to ST candidates and vice versa. The unavailed seats reserved for SC/ST shall be re-notified twice through print media and a special allotment shall be conducted exclusively for filling up vacant seats of SC/ST candidates. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:-

- A. **Government/Aided/Unaided Colleges except Aided Colleges run by the managements of backward minority Communities:-** The unfilled seats shall be filled up from candidates belonging to OEC and in their absence, candidates belonging to SEBC. The seats that further remain unfilled will go to the open quota.
- B. **Aided Colleges run by the managements of backward minority communities:-** The unfilled seats shall be filled on the basis of the merit as per the rank list from among the applicants of the **backward minority community**, which runs the college. If seats still remain unfilled, it will be filled as detailed in Para 4.3. The College authorities should report such vacancies to the University within the stipulated time.
- C. **Claim of OEC candidates against the un-availed seats of SC/ST candidates:** Other Eligible Community (OEC) candidates are eligible for the un-availed seats, if any, under SC/ST quota, as per G.O.(P) No. 135/87/H.Edn dated 06.05.1987 and the clauses referred above (A & B). They should specify their community status in the online application. Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish non-creamy layer certificate obtained from the Village Officer concerned. Those OEC candidates whose annual family income is up to 8 lakhs (Rupees eight lakhs only) alone are eligible for such seats (GO (MS) No. 03/2018/BCDD dated 09/04/2018.) They should provide Community Certificate/non-creamy layer certificate from the Village Officer concerned.
- D. The seats unavailed by the EWS category candidates will be allotted under General Merit.







**MAHATMA GANDHI UNIVERSITY**

**PROSPECTUS FOR ADMISSION TO POST GRADUATE DEGREE  
PROGRAMMES (MGU-CSS), B LiSc & B P Ed IN AFFILIATED COLLEGES  
THROUGH  
CENTRALISED ALLOTMENT PROCESS (CAP)**



**2022**

**MAHATMA GANDHI UNIVERSITY  
PRIYADARSINI HILLS P.O., KOTTAYAM-686 560**

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*[Handwritten Signature]*  
**PRINCIPAL**

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- (b) **Claim of OEC candidates against the un-availed seats of SC/ST candidates:** Other Eligible Community (OEC candidates) who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates or non creamy layer certificate obtained from the revenue authorities concerned. Those OEC candidates whose annual family income is upto Rs. 8 lakhs alone are eligible for such seats.

#### 4.2. OTHER GENERAL RULES FOR MANDATORY RESERVATION :

4.2.1 The seats unavailed by the SC candidates will be diverted to ST candidates and vice versa. The unavailed seats reserved for SC/ST shall be re-notified through print media. If such seats are remaining vacant even after re-notification, these shall be filled as detailed below:-

- (i) **Government/Unaided/Aided/ except colleges run by Aided backward minority communities;** the unfilled vacancies shall be filled from candidates belonging to OEC, and in their absence candidates belonging to SEBC. The seats that further remain unfilled shall go to open quota.
- (ii) **Aided colleges run by managements belonging to backward/minority Communities;** the unfilled vacancies shall be filled from the ranklist of applicants belonging to the same backward/minority communities. If seats still remain vacant, the same will be filled as per clause 4.2.1(i). The college authorities should report such vacancies to the University within the stipulated time.

#### 5. ELIGIBILITY FOR ADMISSION

5.1.1. **Age Limit:** There is no age limit for applying to various post graduate programmes conducted in colleges affiliated to the University.

5.1.2. Academic eligibility should be satisfied as on the last date for submission of academic data.

**No candidate shall be admitted to the PG Degree programme unless he/she possesses qualification and minimum requirement thereof.**

5.1.3. If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admissions shall be denied or he/she shall be expelled from the educational institution.

5.1.4. (i) Candidates should have passed the corresponding Degree Examination under the 10 + 2 + 3 pattern with one core/main subject and two complementary/subsidiary subjects from any of the Universities in Kerala or of any other University recognized by Mahatma Gandhi University as equivalent thereto for admission, subject to the stipulation regarding marks.

OR

(ii) Candidates who have passed Degree examination with Double or Triple main subject +or candidates who have passed the Degree Examination in Vocational or Specialized Programmes are also eligible for admission. However, they have to submit copy of the Equivalency/Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant P.G. Degree Course(s) as applicable, at the time of admission. This provision is not applicable in the case of those applicants who have passed their qualifying examination from MG University.

(iii) The minimum requirements for admission to PG Degree Programmes are:

**M.A. Programmes:** In the case of those subjects for which applicants who have taken the subjects as optional at Under Graduate level and are declared qualified to seek admission.

**75% of the total seats will be reserved for those who have taken the subject as Optional (Main) concerned under Part III for the BA Degree Course**

